

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for Maynaguri Block
for Sapti Bari-II GP

District Jalpaiguri, West Bengal, State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. Rs. 36642.42
 2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 78,00,000.00

| Allotment Order Memo No & date | Amount of Allotment received from District MGNREGA Cell |
|--------------------------------|---|
| 352/ dt. 18/5 2011 | Rs. 8,12,000.00 |
| 874/ dt. 8/9 2011 | Rs. 10,15,000.00 |
| 1141/ dt. 22/11 2011 | Rs. 15,22,500.00 |
| 157/ dt. 17/9 2012 | Rs. 10,15,000.00 |
| 310/ dt. 09/02 2012 | Rs. 15,22,500.00 |
| 513/ dt. 06/03 2012 | Rs. 20,30,000.00 |
| — | — |
| — | — |

Certified that a sum of Rs. 78,00,000.00 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 36642.42 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 130710.00

It is also certified that out of the above mentioned total funds of Rs. 7967352.42 only a sum of Rs. 7252943.00 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 339897.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 714409.42 only, remaining as on reporting date, 31st March which will be utilized for the programme in 2012-13.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 130710.00
 4) Fund received from Block if any, Nil
 5) Total fund available (1+2+3+4) = Rs. 7967352.42

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Sapti Bari-II Memo No. 05/2012-13 Date 05/4/12

Signature [Signature]
Secretary, Assistant Secretary
Sapti Bari-II GP
(With Official Seal)

Signature [Signature]
with official Seal and date

Block Maynaguri Memo No. 1884 Date 16/04/12

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

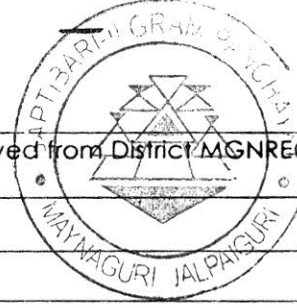
Checked & Signed by [Signature] Officer
Assil. Programme Officer
(MGNREGS)
Maynaguri, Jalpaiguri

Counter Signature & Seal of the P.O & B.D.O
Programme Officer, NREGS
Block Development Officer
Maynaguri, Dist. Jalpaiguri

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any, Rs. 36642.42
 2) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 7930710.00
 3) Total fund available (1+2) = Rs. 7967352.42
 4) Total utilization of A.E. fund Rs. 7252943.00
 5) Closing balance of A.E.(3-4) = Rs. 714409.42



| Allotment Order No, Memo No & date | Amount of Allotment received from District MGNREGA Cell for AE fund |
|------------------------------------|---|
| 352/MGNREGA dt 18/5/11 | Rs. 8,12,000.00 |
| 874/MGNREGA dt 8/9/11 | Rs. 10,15,000.00 |
| 1141/MGNREGA dt 22/11/11 | Rs. 15,22,500.00 |
| 157/MGNREGA dt 17/01/12 | Rs. 10,15,000.00 |
| 310/MGNREGA dt 09/02/12 | Rs. 15,22,500.00 |
| 513/MGNREGA dt 06/03/12 | Rs. 20,30,000.00 |

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary. Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DIA.

Memo no. 05/2012-13 dated 05/04/2012


 Signature of Executive Assistant Secretary/
 Saptibari-II G.P.
 (With Official Seal)


 Signature of GP Pradhan
 with official Seal and date
 Saptibari - II G.P.

ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2011-12**

Name of the Block: Maynaguri
Name of the GP:- Saptibari-II G.P.



SECTION-A-(FINANCIAL)

| Sl. No. | Particulars | Amount (in Rs. Lakhs) |
|---------|---|-----------------------|
| 1 | Opening balance | Rs. 36642.42 |
| 2 | Fund received during the financial year from the District | Rs. 7800000.00 |
| 3 | Fund received from Block during the financial year, if any | — |
| 4 | Misc. receipts credited during the year <u>with bank intt.</u> | Rs. 130710.00 |
| 5 | Total funds available (1+2+3+4) during the financial year under MGNREGA | Rs. 7967352.42 |
| 6 | Total funds utilized during the financial year | |
| | (a) Expenditure on administrative expenses | Rs. 339897.00 |
| | (b) Expenditure on unskilled labour component | Rs. 5037240.00 |
| | (c) Material cost including semi-skilled and skilled labour <u>including worksite facility.</u> | Rs. 1875806.00 |
| 7 | Closing balance | Rs. 714409.42 |
| 8 | Percentage of utilization to total funds available (6/5 x100) | 91.03% |

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

| SCs | STs | Others | Total |
|------|-----|--------|-------|
| 2192 | — | 1341 | 3533 |

- 2 No. of households who have demanded employment 2157
 3 No. of households that have been provided employment 2157
 4 No. of households that have completed 100 days employment NIL
 5 No. of Mandays generated 0.38748 (in lakh)

Memo No. 05/2012-13 Date 05/04/2012

Signature of Executive Assistant/Secretary/
Saptibari-II G.P. (With Official Seal)

Signature of Pradhan
(Signature) Pradhan
with official Seal and date